



# WORK ORDER

**DELIVERY DUE DATE:** May 2-4, 2024/COD

Procurement Unit  
Tel No.: 045-606-8142

Supplier: **BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Address: **Poblacion, Panibatuban, Morong, Bataan**  
TIN: **005-863-330-000 VAT Reg.**  
Tel. No.: **0917-115-4268**

Work Order No.: **2024-052**  
Date: **04/03/2024**  
JO No.: **2024-043**  
Date: **03/07/2024**  
Mode of Procurement: **Small Value**  
Mode of Payment: **COD**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **May 2-4, 2024**, upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: ACCOMMODATION AND CATERING SERVICES</b> 140 PAX of ACCOMMODATION AND CATERING for LAAB: Campus Journalism and Arts Seminar Workshop on May 2-4, 2024 <b>A. Package Computation for 140 guaranteed guests</b> Package Rate at Bataan White Corals: 140 - 692,520.00 <b>Package Inclusions:</b> 1. Welcome Banner (3X5) 2. Room Accommodation 3. Plated & Managed Buffet Meals (please see attached file for menu & covid-19 protocol) 4. Use of Team Building Area (Beach & Mini Lawn Area) Depends on availability 5. Complimentary Room Towel, Toiletries & Sanitation Kit 6. Free use of Parking Area 7. Complimentary WIFI Access (wi-fi zone only) 8. Pool Access (Saltwater and Freshwater Pools)/Beach Access	692,520.00	<b>692,520.00</b>



(Please read carefully at the back hereof)

Charge to: 02-2440  
ROA No.: 2024-04-170  
CONFORME & RECEIVE COPY:

**BATAAN WHITE CORAL'S BEACH RESORT INC.**

Firm/Dealer/Supplier/Contractor

APRIL 12, 2024

Date

Bank Account Name: BATAAN WHITE CORAL'S BEACH RESORT INC.

Bank Account Number: 001500032983

Bank Name: BANCO DE ORO

Bank Address: PADRE RADA BRANCH

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President

Authorized Official



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**DELIVERY DUE DATE:** May 2-4, 2024 /COD

Procurement Unit  
Tel No.: 045-606-8142

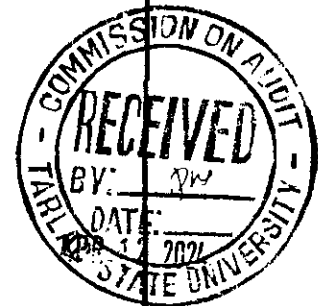
Supplier : **BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Address : Poblacion, Panibatuhan, Morong, Bataan  
TIN : 005-863-330-000 VAT Reg.  
Tel. No. : 0917-115-4268

Work Order No.: 2024-052  
Date : 04/03/2024  
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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		9. Free Water (Hot & Cold) 10. Exclusive Use of Conference Hall & Pavilion with Tables 7 Chairs & Ninang Function Hall 11. Basic Sound System, 2 Microphones, Extension cord/s. (Exceeding Hour is upon approval with charge) 12. Six (6) hours use of Conference Hall with one (1) LCD Projector and, one (1) projector screen 13. Free Flowing Coffee 14. Extra Mattress for (6) pax <b>B. Room Accommodation</b> - #of units: 14; Room Type: Standard Type; Total Pax/Room: 4; AC & TV: YES; Refrigerator: YES; H/C Shower: YES; Kitchen: NO; Bed Set-up: 2 double size - #of units: 5; Room Type: Deluxe Type; Total Pax/Room: 6; AC & TV: YES; Refrigerator: YES; H/C Shower: YES; Kitchen: NO; Bed Set-up: 3 twin size - #of units: 4; Room Type: Dorm Type; Total Pax/Room: 12; AC & TV: YES; Refrigerator: YES; H/C Shower: YES; Kitchen: NO; Bed Set-up: 6 bunk beds		



(Please read carefully at the back hereof)

Charge to: 03-70441  
ROA No.: 774-01-1078  
CONFORME & RECEIVE COPY:

**BATAAN WHITE CORAL'S BEACH RESORT INC.**

Firm/Dealer/Supplier/Contractor

APRIL 12, 2024  
Date

Bank Account Name: BATAAN WHITE CORAL'S BEACH RESORT INC.

Bank Account Number: 001590032989

Bank Name: BANCO DE ORO

Bank Address: PADRE RADA BRANCH

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President

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**DELIVERY DUE DATE:** May 2-4, 2024 / COD

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Address : **Poblacion, Panlbatuhan, Morong, Bataan**  
TIN : **005-863-330-000 VAT Reg.**  
Tel. No. : **0917-115-4268**

Work Order No.: **2024-052**  
Date : **04/03/2024**  
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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<b>C. Food and Banquet</b> <b>1st Day</b> -Meal: Plated PM Snack; Serving Time: 3:00pm -Meal: Manage Buffet Dinner; Serving Time: 7:00pm <b>2nd Day</b> -Meal: Complimentary Plated Breakfast; Serving Time: to be serve at the restaurant -Meal: Manage Buffet Lunch; Serving Time: 12:00NN -Meal: Manage Buffet Dinner; Serving Time: 7:00pm <b>3rd Day</b> -Meal: Complimentary Plated Breakfast; Serving Time: to be serve at the restaurant Other Ammenities/Activities for Rent or with Charges: 1. Jet Ski - Rental fee/hour: Php 5,000.00 2. Banana Boat - Rental fee/hour: Php 2,500.00 3. Bringing of Personal Ban (for electric consumption) - Rental fee/hour: Php 10,000.00 '4. Electric Appliance - Rental fee/hour: Php 500.00/unit 5. Function Hall Extension - Rental fee/hour: Php 5,000.00/hour		



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Charge to: 02-706441  
ROA No. : 2024-04-1030  
CONFORME & RECEIVE COPY :

**BATAAN WHITE CORAL'S BEACH RESORT INC.**

Firm/Dealer/SUBBUER/Contractor

APRIL 12, 2024  
Date

Bank Account Name: BATAAN WHITE CORAL'S BEACH RESORT INC.  
Bank Account Number: 001590032983  
Bank Name: BANCO DE DRO  
Bank Address: PADRE PADA BRANCH

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President  
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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<p><b>Corkage Fees</b></p> <p>1. Foods &amp; Non-Alcoholic Drink - Php 100.00/head</p> <p>2. Lechon Baboy/Baka - Php 2,500.00/pc.</p> <p>3. Alcoholic Drinks: -Hard Drinks, Wine, etc. - Php 250.00/bottle -Beers per case - Php 600.00/case</p> <p><b>General Terms and Condition</b></p> <p>Please read these Terms and Conditions carefully. Bataan White Corals Beach Resort Inc. may vary, modify or change the terms and conditions from time to time at its sole discretion with or without notice.</p> <p>1. Reservation is on a first-come, first-served basis and non-cancelable.</p> <p>2. Payments made are non-refundable and to be consumed in two (2) months, if rebooking is to be applied. Rebooking or re-scheduling may be changed to a mutually agreed date within two (2) months from the original scheduled date. Otherwise, the reservation is considered cancelled and downpayment shall be forfeited.</p> <p>3. Final revisions and addition to contract (i.e., Headcount, Package Add-ons such as stage set-up, lights and sounds, bands, meals, etc.) should be advised atleast two (2) weeks prior to the event date. Less than two (2) weeks prior to the event date, changes and/or additions to the initial contract shall not be changed and/or added.</p>		



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Charge to: 02-706441  
ROA No.: 2024-04-170  
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**BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Firm/Dealer/Supplier/Contractor  
APRIL 12, 2024  
Date

FUNDS AVAILABLE:  
  
**JASPER A. YAUDER, CPA**  
Budget Officer

Bank Account Name: BATAAN WHITE CORAL'S BEACH RESORT INC  
Bank Account Number: 001590032983  
Bank Name: BANCO DE ORO  
Bank Address: PADRE RADA BRANCH

APPROVED:  
  
**DR. ARNOLD E. VELASCO**  
President  
Authorized Official



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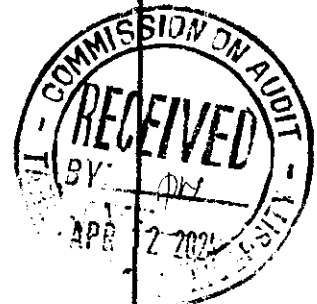
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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<p>4. SECURITY DEPOSIT. An incidental cash deposit must be paid by the guest upon check-in. The amount of the incidental cash deposit depends on the type of the room accommodation. Upon check-in, you will be asked to sign our incidental deposit agreement. <i>In the event of breakage, damage or loss of any items inside the room on the resort it shall be charged on the incidental deposit. Unconsumed amount in the deposit shall be refunded accordingly.</i></p> <p>5. Bataan White Corals Beach Resort shall not be liable for any loss, claims, or damages if the event will not push through on the scheduled date due to any fortuitous circumstances such as heavy rains, flood, typhoon earthquake, volcanic eruption or coup de etat (force majeure) or accident or death of the client who directly transacted the reservation.</p> <p>6. Bataan White Corals Beach Resort shall not be liable for any loss, claims, damages, injuries or death that may occur during the event. Guests are responsible for their own belongings, health and well-being. All guests participating in any physical and recreational activities within the resort must sign corresponding waiver.</p>		



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Charge to: 02-16644  
ROA No.: 2024-04-1030  
CONFORME & RECEIVE COPY:

**BATAAN WHITE CORAL'S BEACH RESORT INC.**

Firm/Dealer/Supplier/Contractor

APRIL 12, 2024

Date

Bank Account Name: BATAAN WHITE CORAL'S BEACH RESORT INC.

Bank Account Number: 001790032983

Bank Name: BANCO DE DRO

Bank Address: PADRE RADA BRANCA

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President

Authorized Official



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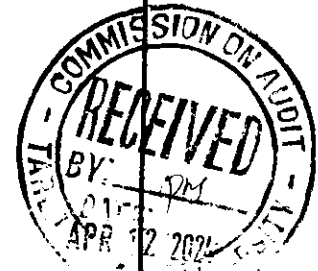
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Tel. No. : **0917-115-4268**

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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<p>7. All guests must abide to the Bataan White Corals' House Rules and Policies.</p> <p>8. RESTRICTIONS DUE TO COMMUNITY QUARANTINE. If the reservation is cancelled due to covid restrictions implemented by the government, a rebooking may be made at any time thereafter under such terms as may be agreed upon all payments made shall be consumed therewith, notwithstanding Section E(2) of this contract</p> <p>9. TOTAL LOCKDOWN. If the reservation is cancelled due to total lockdown for at least 3 months restrictions implemented by the government, 100% of the down payment is subject for refund.</p> <p>SUSTAINABILITY AND ECO-POLICY</p> <p>1. As part of the resort's commitment to help the environment, and in effort to reduce plastic waste, Bataan White Corals Beach Resort is eliminating all single use plastic (plastic bags, disposables, straws, etc) from its business operations.</p> <p>2. In compliance with the Municipal Order No. 53, Series of 2010 and the DENR-Environmental Compliance an ordinance prohibiting, regulating and prescribing certain uses of plastics for goods and commodities that end up as residual wastes,</p>		



Charge to: 22-206441  
ROA No.: 2024-09-1070  
CONFORME & RECEIVE COPY:

(Please read carefully at the back hereof)

[Signature]  
**BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Firm/Dealer/Supplier/Contractor

APRIL 12 2024  
Date

Bank Account Name: BATAAN WHITE CORALS BEACH RESORT INC.  
Bank Account Number: 001590032983  
Bank Name: BANCO DE ORO  
Bank Address: PADRE RADA BRANCH

FUNDS AVAILABLE:

[Signature]  
**JASPER A. YAUDER, CPA**  
Budget Officer

APPROVED:

[Signature]  
**DR. ARNOLD E. VELASCO**  
President  
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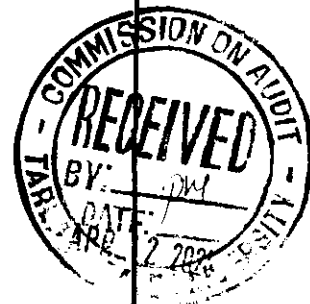
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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<p>all guests must strictly observe proper waste segregation while inside resort premises.</p> <p>3. All guests are discouraged and requested to refrain from using or bringing single-use plastics and disposables.</p> <p>4. SOUND SYSTEM AND/OR PORTABLE BLUETOOTH SPEAKERS. In accordance to Republic Act No. 386 or the Anti-Noise Law, all sound system and/or other devices emitting disturbing noise must be turned off after 10:00 PM. Portable music players and speakers are allowed in the premises. While in use, please keep the volume down to modulated levels. Please be courteous to other guests by keeping noise to a minimum in public areas and refrain from making noise after midnight.</p> <p>*****</p>		



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Charge to: 02-70441  
ROA No.: 2024-04-1090  
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Firm/Dealer/Supplier/Contractor

APRIL 12, 2024  
Date

Bank Account Name: BATAAN WHITE CORAL'S BEACH RESORT INC.  
Bank Account Number: 001590032983  
Bank Name: BANCO DE ORO  
Bank Address: PADRE RADA BRANCH

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
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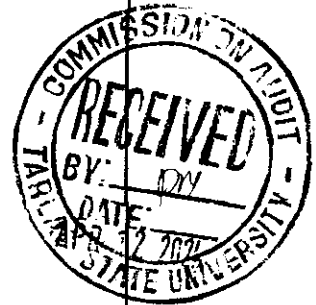
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ROA No.: 2024-04-1030  
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**BATAAN WHITE CORAL'S BEACH RESORT INC.**

Firm/Dealer/Supplier/Contractor

Date

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

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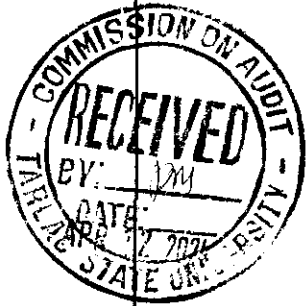
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Charge to: 02-76441  
ROA No. : 2024-04-1076  
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**BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Firm/Dealer/Supplier/Contractor  
  
Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**FUNDS AVAILABLE:**  
  
JASPER A. YAUDER, CPA  
Budget Officer

**APPROVED:**  
  
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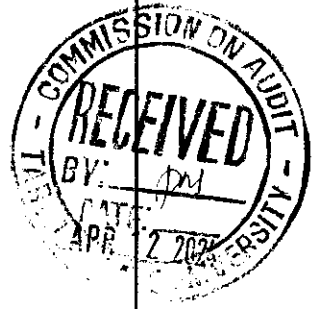
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Work Order No.: 2024-052  
Date : 04/03/2024  
JO No. : 2024-043  
Date : 03/07/2024  
Mode of Procurement: Small Value  
Mode of Payment: COD

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **May 2-4, 2024**, upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<p><b>Corkage Fees</b></p> <p>1. Foods &amp; Non-Alcoholic Drink - Php 100.00/head</p> <p>2. Lechon Baboy/Baka - Php 2,500.00/pc.</p> <p>3. Alcoholic Drinks:</p> <p>-Hard Drinks, Wine, etc. - Php 250.00/bottle</p> <p>-Beers per case - Php 600.00/case</p> <p><b>General Terms and Condition</b></p> <p>Please read these Terms and Conditions carefully.</p> <p>Bataan White Corals Beach Resort Inc. may vary, modify or change the terms and conditions from time to time at its sole discretion with or without notice.</p> <p>1. Reservation is on a first-come, first-served basis and non-cancelable.</p> <p>2. Payments made are non-refundable and to be consumed in two (2) months, if rebooking is to be applied. Rebooking or re-scheduling may be changed to a mutually agreed date within two (2) months from the original scheduled date. Otherwise, the reservation is considered cancelled and downpayment shall be forfeited.</p> <p>3. Final revisions and addition to contract (i.e., Headcount, Package Add-ons such as stage set-up, lights and sounds, bands, meals, etc.) should be advised atleast two (2) weeks prior to the event date. Less than two (2) weeks prior to the event date, changes and/or additions to the initial contract shall not be changed and/or added.</p>		



(Please read carefully at the back hereof)

Charge to: 02-706441  
ROA No. : 2024-04-130  
CONFORME & RECEIVE COPY :

**BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Firm/Dealer/Supplier/Contractor

Date: \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**FUNDS AVAILABLE:**  
JASPER A. YAUDER, CPA  
Budget Officer

**APPROVED:**  
DR. ARNOLD E. VELASCO  
President  
Authorized Official



# WORK ORDER

**DELIVERY DUE DATE: May 2-4, 2024/COD**

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Address : Poblacion, Panibatuhan, Morong, Bataan  
TIN : 005-863-330-000 VAT Reg.  
Tel. No. : 0917-115-4268

Work Order No.: 2024-052  
Date : 04/03/2024  
JO No. : 2024-043  
Date : 03/07/2024  
Mode of Procurement: Small Value  
Mode of Payment: COD

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **May 2-4, 2024**, upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<p>4. SECURITY DEPOSIT. An incidental cash deposit must be paid by the guest upon check-in. The amount of the incidental cash deposit depends on the type of the room accommodation. Upon check-in, you will be asked to sign our incidental deposit agreement. In the event of breakage, damage or loss of any items inside the room on the resort it shall be charged on the incidental deposit. Unconsumed amount in the deposit shall be refunded accordingly.</p> <p>5. Bataan White Corals Beach Resort shall not be liable for any loss, claims, or damages if the event will not push through on the scheduled date due to any fortuitous circumstances such as heavy rains, flood, typhoon earthquake, volcanic eruption or coup de etat (force majeure) or accident or death of the client who directly transacted the reservation.</p> <p>6. Bataan White Corals Beach Resort shall not be liable for any loss, claims, damages, injuries or death that may occur during the event. Guests are responsible for their own belongings, health and well-being. All guests participating in any physical and recreational activities within the resort must sign corresponding waiver.</p>		



**(Please read carefully at the back hereof)**

Charge to: 02-2644  
ROA No. : 2024-04-1070  
CONFORME & RECEIVE COPY :

**BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Firm/Dealer/Supplier/Contractor

Date: \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**FUNDS AVAILABLE:** \_\_\_\_\_  
JASPER A. YAUDER, CPA  
Budget Officer

**APPROVED:** \_\_\_\_\_  
DR. ARNOLD E. VELASCO  
President  
Authorized Official



# WORK ORDER

**DELIVERY DUE DATE: May 2-4, 2024/COD**

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Address : Poblacion, Panibatuhan, Morong, Bataan  
TIN : 005-863-330-000 VAT Reg.  
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Work Order No. 2024-052  
Date : 04/03/2024  
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You are hereby advised to accomplish/deliver the following job/work on **May 2-4, 2024**, upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<p>7. All guests must abide to the Bataan White Corals' House Rules and Policies.</p> <p>8. RESTRICTIONS DUE TO COMMUNITY QUARANTINE. If the reservation is cancelled due to covid restrictions implemented by the government, a rebooking may be made at any time thereafter under such terms as may be agreed upon all payments made shall be consumed therewith, notwithstanding Section E(2) of this contract</p> <p>9. TOTAL LOCKDOWN. If the reservation is cancelled due to total lockdown for at least 3 months restrictions implemented by the government, 100% of the down payment is subject for refund.</p> <p>SUSTAINABILITY AND ECO-POLICY</p> <p>1. As part of the resort's commitment to help the environment, and in effort to reduce plastic waste, Bataan White Corals Beach Resort is eliminating all single use plastic (plastic bags, disposables, straws, etc) from its business operations.</p> <p>2. In compliance with the Municipal Order No. 53, Series of 2010 and the DENR-Environmental Compliance an ordinance prohibiting, regulating and prescribing certain uses of plastics for goods and commodities that end up as residual wastes,</p>		



(Please read carefully at the back hereof)

Charge to: 02-706441  
ROA No.: 2024-04-1070  
CONFORME & RECEIVE COPY :

**BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Firm/Dealer/Supplier/Contractor

Date: \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO  
President  
Authorized Official



# WORK ORDER

**DELIVERY DUE DATE:** May 2-4, 2024 / COD

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Address : Poblacion, Panibatuhan, Morong, Bataan  
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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<p>all guests must strictly observe proper waste segregation while inside resort premises.</p> <p>3. All guests are discouraged and requested to refrain from using or bringing single-use plastics and disposables.</p> <p>4. SOUND SYSTEM AND/OR PORTABLE BLUETOOTH SPEAKERS. In accordance to Republic Act. No. 386 or the Anti-Noise Law, all sound system and/or other devices emitting disturbing noise must be turned off after 10:00 PM. <i>Portable music players and speakers</i> are allowed in the premises. While in use, please keep the volume down to modulated levels. Please be courteous to other guests by keeping noise to a minimum in public areas and refrain from making noise after midnight.</p> <p>*****</p>		



(Please read carefully at the back hereof)

Charge to: 02-206441  
ROA No.: 2024-04-1090  
CONFORME & RECEIVE COPY :

**FUNDS AVAILABLE:**  
JASPER A. YAUDER, CPA  
Budget Officer

**BATAAN WHITE CORAL'S BEACH RESORT INC.**  
Firm/Dealer/Supplier/Contractor

**APPROVED:**  
DR. ARNOLD E. VELASCO  
President  
Authorized Official

Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_