



# PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:**

Supplier : **NEW TARLAC NORTHERN MARKETING**

Address : **F. Tañedo St., Poblacion, Tarlac City**

Type of Business : **Merchandising**

TIN No. : **044-072-420-000 VAT Reg.**

Tel. No. : **(045)493-2293/0918-877-0788**

PR No.: **2020-07-142**

PO No.: **2020-317**

Date: **9/9/2020**

Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:

**TARLAC STATE UNIVERSITY**

Date of Delivery:

Delivery Term:

**30 calendar days**

Payment Term:

**N/30**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	pc	<b>FILING CABINET</b> , Vertical, with vault, Approx. 18"x 24.5"x 54.75" (WxDxH) Color: Beige, 4-layer	1	11,410.00	11,410.00
18	pc	<b>SALA SET</b> , Sofa 1pc. (3 seater), 2pcs. (1 seater) with center table; Color: Black; Leather finish, Without pillows  ***** <i>Purpose: For Office use</i>	1	11,650.00	11,650.00
					<b><u>23,060.00</u></b>

(Total Amount in Words) Twenty Three Thousand Sixty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GLENARD T. MADRIAGA**

VP, Admin. & Finance

Authorized Official

Conforme:

9-16-20



**NEW TARLAC NORTHERN MARKETING**

(Signature over printed name & date)

Bank Account Name:

Bank Account Number:

Bank Name:

Bank Address:

Funds Available:

**ELENA M. TEOFILO**  
HEAD, Budget Office

ALOBS No. :

Amount :

Form No.: TSU-PRO-SF 09

Revision No. 03

Effectivity Date: August 24, 2020

Page 1 of 1

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9/16/20



# PURCHASE ORDER

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:** 10/16/2020

Supplier : **NEW TARLAC NORTHERN MARKETING**  
Address : F. Tañedo St., Poblacion, Tarlac City  
Type of Business : Merchandising  
TIN No. : 044-072-420-000 VAT Reg.  
Tel. No. : (045)493-2293/0918-877-0788

PR No.: 2020-07-142  
PO No.: 2020-317  
Date: 9/9/2020  
Mode of Procurement: Small Value

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

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Date of Delivery:  
Delivery Term: 30 calendar days  
Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
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Very truly yours,

**DR. GLENARD T. MADRIAGA**  
VP, Admin. & Finance  
Authorized Official

Conforme:   
**NEW TARLAC NORTHERN MARKETING**  
(Signature over printed name & date)



Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:  
**ELENA MAY T. TEOFILO**  
HEAD, Budget Office

ALOBS No. :  
Amount :

dk  
posted  
9/16/20