



WORK ORDER

DELIVERY DUE DATE: 2-14-23

Procurement Unit
Tel No.: 045-606-8142

Supplier : **HAPPY SERVE TRAVEL AND TOURS**
Address : San Vicente, Tarlac City
TIN :
Tel. No. : 0917-582-0148

Work Order No.: 2023-024
Date : 2/7/2023
JO No. : 2023-024
Date : 1/31/2023
Mode of Procurement: Small Value
Mode of Payment: n/10

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Five (05) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	RENTAL SERVICES - VEHICLE for travel use needed for the Seminar/Training at PICC, Pasay City (1 van) *****	9,000.00	<u>9,000.00</u>

(Please read carefully at the back hereof)

Charge to: 02-101101
ROA No.: 2023-02-0233
CONFORME & RECEIVE COPY:

COMMISSION ON AIDIT - TSU
RECEIVED
DATE: FEB 09 2023

Sp. 2-9-23
HAPPY SERVE TRAVEL AND TOURS
Firm/Dealer/Supplier/Contractor

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA
Budget Officer

Date _____
Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

APPROVED:

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official