



# PURCHASE ORDER

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:** 31 JUL 2024

Supplier : **IMM BRAKE CLUTCH & PARTS**  
Address : Romulo Blvd, Tarlac City, Tarlac  
Type of Business : Merchandising  
TIN No. : 105-362-023-000 VAT Reg.  
Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2024-06-233  
PO No.: 2024-456  
Date: 07/05/2024  
Mode of Procurement: Small Value

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 20 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	<b>OIL FILTER, 26325-5200300</b> ***** <i>Purpose: for Maintenance Service of County MU-9361</i>	1	1,200.00	<b><u>1,200.00</u></b>

(Total Amount in Words) One Thousand Two Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,  
**DR. ARNOLD E. VELASCO**  
President

Conforme: *Allyn 7-11-24*

Authorized Official *[Signature]*

**IMM BRAKE CLUTCH & PARTS**  
(Signature over printed name & date)



Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : *07-2024-1-004-17744*  
Amount : *1,200.00*