



# WORK ORDER

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:** 4/2/22

Supplier : **DONJUNE FOOD HOUSE**  
Address : **San Sebastian, Tarlac City**  
TIN : **470-928-131-000**  
Tel. No. : **0939-924-0172**

Work Order No.: **2022-032**  
Date : **3/31/2022**  
JO No. : **2022-046**  
Date : **3/30/2022**  
Mode of Procurement: **Small Value**  
Mode of Payment: **n/30**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Two (2)** Calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR &amp; MATERIALS: CATERING SERVICES</b> -Meals & Drinks for Administrative Council meeting *****	30,000.00	<b><u>30,000.00</u></b>

(Please read carefully at the back hereof)

Charge to:  
ROA No.: **02-102107-22-64-0177**  
CONFORME & RECEIVE COPY :

**DONJUNE FOOD HOUSE**  
Firm/Dealer/Supplier/Contractor  
Date: **3/31/22**



**FUNDS AVAILABLE:**  
**JASPER A. YAUDER, CPA**  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**APPROVED:**  
**DR. ARMEE N. ROSEL**  
VP, Research & Extension Services  
Authorized Official

*de noted 4/8/22*