



# PURCHASE ORDER

**DELIVERY DUE DATE:** 09/09/22

Procurement Unit  
Tel No.: 045-606-8142/606-8157

Supplier: **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**  
Address: C. Santos St., Tarlac City  
Type of Business: Merchandising  
TIN No.: 000-540-804-000 VAT Reg.  
Tel. No.: (045) 982-8558

PR No.: 2022-06-159  
PO No.: 2022-336  
Date: 8/4/2022  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days  
Date of Delivery: Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	reams	<b>BOOK PAPER</b> , long size, 8.5 x 13, subs. 24 (80GSM), Copy One	1000	234.95	234,950.00
2	reams	<b>BOOK PAPER</b> , A4 size, subs. 24 (80GSM), Copy One  ***** <i>Purpose: for office use (PPMP 2022 1st Quarter)</i>	1500	212.98	319,470.00
					<b>554,420.00</b>

(Total Amount in Words) Five Hundred Fifty Four Thousand Four Hundred Twenty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

*[Signature]* 8/10/22

**DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Very truly yours,

*[Signature]*  
**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official *[Signature]*

COMMISSION ON AUDIT - TSU  
**RECEIVED**

By: \_\_\_\_\_ Date: **AUG 10 2022**

Funds Available:

*[Signature]*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: 02-101101-22-08-0868  
Amount: *554,420.00*