



PURCHASE ORDER

DELIVERY DUE DATE: 6-12-23

Procurement Unit
Tel No.: (045) 606-8142/ 606-8157

Supplier : **TEKOGRAFIX**
Address : Blk 7 San Roque, McArthur Highway, Tarlac City
Type of Business : Merchandising
TIN No. : 272-024-401-000 Non-VAT
Tel. No. : 0948 - 6254451

PR No.: 2023-03-121
PO No.: 2023-220
Date: 5/17/2023
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 20 calendar days
Payment Term: n/10

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	roll	WELDING TAPE, Avery, 1"x50"m ***** <i>Purpose: APP - 1st Qtr for 2023 print shop (for tarpaulin use)</i>	10	1,000.00	<u>10,000.00</u>

(Total Amount in Words) Ten Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme:

TEKOGRAFIX 5-23-23
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02 - 207512 - 2023 - 05 - 0060
Amount : ₱10,000