





# PURCHASE ORDER

Procurement Unit

Telephone No.: 045-606-8142/606-8157

**DELIVERY DUE DATE:** 07-03-2020

Supplier : **IAI FINO DISENYO PRINTING SERVICES**  
 Address : ANF Commercial Center, EDSA, cor. Sultan St. Brgy.  
 Highway Hills, Mandaluyong  
 TIN#: 240-664-062-000 VAT Reg.  
 Tel. No. : 0933-627-8432 / 0917-811-1416  
 Contact Person: Wenifredo Bejuna Jr.

PR No.: 2020-02-039  
 PO No.: 2020-151  
 Date: 3/13/2020  
 Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
 Date of Delivery: \_\_\_\_\_

Delivery Term: 30 Calendar Days  
 Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
92	liter	TARPAULIN, Cleaning Solution	1	1,500.00	1,500.00
96	pc	TARPAULIN, Printer Head Cable Flex	2	1,600.00	3,200.00
98	pc	TARPAULIN, Printer Head Damper	1	1,500.00	1,500.00
***** Purpose: APP-2020 1st Quarter					<b>6,200.00</b>

(Total Amount in Words) Six Thousand Two Hundred Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GLENARD T. MADRIAGA  
 VP, Admin. & Finance  
 Authorized Official

Conforme:

### IAI FINO DISENYO PRINTING SERVICES

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:  
  
**ELENA MAY T. TEOFILO**  
 OIC, Budget Office

ALOBS No. :  
 Amount :