



PURCHASE ORDER

DELIVERY DUE DATE:

Procurement Unit

Tel. No.: 045-606-8142/ 606-8157

Supplier : **PHILIPPINE DUPLICATORS, INC.**
 Address : CCC Bldg. KM. 14 West Service Road Edison Ave. Merville, Parañaque City
 Type of Business : Merchandising
 TIN No. : 000-412-893-000 VAT Reg.
 Tel. No. : 0915-916-3840 / (02) 8822-2601-08

PR No.: 2024-01-011
 PO No.: 2024-473
 Date: 07/16/2024
 Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 Calendar Days
 Date of Delivery: _____ Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	cartridge	INK CARTRIDGE, Original, Black, for MPC2004ex	8	5,425.00	43,400.00
2	cartridge	INK CARTRIDGE, Original, Cyan, for MPC2004ex	8	10,675.00	85,400.00
3	cartridge	INK CARTRIDGE, Original, Magenta, for MPC2004ex	8	10,675.00	85,400.00
4	cartridge	INK CARTRIDGE, Original, Yellow, for MPC2004ex	8	10,675.00	85,400.00
5	cartridge	TONER COPIER, For MPC2003-Black NRG	70	5,425.00	379,750.00
6	cartridge	TONER COPIER, Toner for Mpc2003-Cyan NRG	60	10,675.00	640,500.00
7	cartridge	TONER COPIER, Toner for Mpc2003-Magenta NRG	60	10,675.00	640,500.00
8	cartridge	TONER COPIER, Toner for Mpc2003-Yellow NRG	60	10,675.00	640,500.00
9	piece	TONER, for IM C2000 Black	10	5,425.00	54,250.00
10	piece	TONER, for IM C2000 Cyan	10	10,675.00	106,750.00
11	piece	TONER, for IM C2000 Magenta	10	10,675.00	106,750.00
12	piece	TONER, for IM C2000 Yellow	10	10,675.00	106,750.00
13	cartridge	INK, for Copy Printer DD3344	150	1,115.52	167,328.00
14	roll	MASTER ROLL, for copy printer DD3344 CPMT 15	20	6,083.84	121,676.80
15	cartridge	TONER CART, for 2014	94	3,700.00	347,800.00
16	cartridge	TONER COPIER, MP2501L, Black	67	2,710.40	181,596.80
***** Purpose: Supply and Delivery of Copier Consumables (APP 2024 - 1st Quarter)					<u>3,793,751.60</u>

(Total Amount in Words) Three Million Seven Hundred Ninety-Three Thousand Seven Hundred Fifty-One Pesos and Sixty Centavos Only

Waranty Shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official

Conforme:

[Signature] 8-2-24



PHILIPPINE DUPLICATORS, INC.

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-206441-2024-07-2363
Amount :